



*Personnel*

## **SENSOR OLYMPICS PROGRAM**

### **COMPLIANCE WITH THIS INSTRUCTION IS MANDATORY**

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This instruction implements AFPD 36-28, *Awards and Decorations Program*. It establishes the procedures and guidelines for the SENSOR OLYMPICS Program. It outlines the responsibilities and explains how to plan, prepare, and conduct the annual SENSOR OLYMPICS competition within the Air Intelligence Agency (AIA). It applies to major staff offices, wing, centers, groups, and units worldwide. This instruction also applies to the AIA-gained Air National Guard (ANG) and Air Force Reserve (AFRES) unit personnel and individual mobilization augmentees (IMA).

**WARNING:** This instruction requires the collection and maintenance of information subject to the Privacy Act of 1974. The authority to collect and, or maintain the records prescribed in this publication is 10 U.S.C. 8012. Forms affected by the Privacy Act have an appropriate Privacy Act Statement. System of records notice, F030 AF A, Automated Personnel Management System, applies.

#### ***Summary of Revisions***

This revision realigns management of the SENSOR OLYMPICS Program to the Directorate of Personnel (HQ AIA/DP). Based on the Commander (HQ AIA/CC) and VISTA approval, and coordination with the agency's wing, centers, and groups ("Big 7") command chief master sergeants, several significant changes were made to the program to include deletion of agency-level practical examinations and allocation of participation quotas based on relative size of the "Big 7" and units reporting directly to HQ AIA.

1. **Program Objectives.** The objectives of the SENSOR OLYMPICS Program are to identify, recognize, and reward the best technicians in AIA through an annual competition. This program favorably influences the morale, training, and retention of these technicians by rewarding their technical ability, emphasizing their technical proficiency and performance, increasing their individual pride in technical excellence, and increasing individual and unit morale. Individuals are selected by their Wing, Group, Center, to compete at the agency-level (selection criteria will be left to the commanders). Agency-level testing is separated into two phases. Phase I is comprised of one multiple-choice examination. In the event that after grading Phase I there is a tie for the top three medals, a Phase II test will be administered. The Phase II test will consist of 10 AFSC specific short written response questions.

2. **Program Responsibilities and Guidance.** The following information provides program responsibilities, guidance, and areas of responsibility.

#### **2.1. The HQ AIA/CC:**

- 2.1.1. Provides agency guidance and emphasis to all aspects of the program.
- 2.1.2. Retains final authority on program policy and implementation.
- 2.1.3. Provides required funding to support the SENSOR OLYMPICS Program.

#### **2.2. The Vice Commander (HQ AIA/CV):**

- 2.2.1. Ensures that HQ AIA major staff offices understand and support the SENSOR OLYMPICS Program.
- 2.2.2. Remains fully aware of the program and its developments.
- 2.2.3. Directs special support from major staff offices to the Command Special Recognition Programs Branch (HQ AIA/DPPR), as required.
- 2.2.4. Forms the SENSOR OLYMPICS Council (SOC) by appointing individuals to required positions. The council membership consists of:

2.2.4.1. The AIA Senior Enlisted Advisor (HQ AIA/CCC). The CCC chairs the SOC and coordinates the council activities with HQ AIA/DPPR and other Agency elements.

2.2.4.2. HQ AIA/DPPR, Command Special Recognition Programs Branch.

2.2.4.2.1. The Chief, Command Special Recognition Programs Branch (HQ AIA/DPPR) serves as President of the SOC.

2.2.4.2.2. The Noncommissioned Officer in Charge (NCOIC), SENSOR OLYMPICS (HQ AIA/DPPR), serves as Vice President of the SOC.

2.2.4.3. Two senior noncommissioned officers (NCO), master sergeant (MSgt), senior master sergeant (SMSgt), and chief master sergeant (CMSgt) from each competing Air Force specialty will serve on the Test Development Committee. Junior NCOs will be considered on a case-by-case basis.

2.2.4.3.1. The Test Development Committee is required to assist in the research, development, and grading of the Phase II examination.

2.2.4.4. One junior enlisted person, that is; airman basic (AB), airman first class (A1C), senior airman (SrA), staff sergeant (SSgt), and technical sergeant (TSgt) from each staff office is required to serve on the Awards Banquet Committee.

2.2.4.4.1. The Awards Banquet Committee is required to assist in the planning and arranging for the awards banquet.

**2.3. Private Organizations.** Private Organizations may support and participate in activities of SENSOR OLYMPICS.

2.3.1. Members of the Command Special Recognition Programs Branch (HQ AIA/DPPR) may participate in organizations that support SENSOR OLYMPICS activities.

**2.4. The Director of Personnel (HQ AIA/DP) and Chief Personnel Plans, Programs, and Contingency Division (HQ AIA/DPP):**

2.4.1. Oversee the planning, programming, and preparation of SENSOR OLYMPICS.

2.4.2. Control the resources for program administration.

2.4.3. Maintain awareness of the program's status.

2.4.4. Recommend approval or disapproval of policy recommendations.

**2.5. The Command Special Recognition Programs Branch (HQ AIA/DPPR):**

2.5.1. Provides program oversight for SENSOR OLYMPICS and serves as the liaison with outside agencies. HQ AIA/DPPR is the office of primary responsibility (OPR) for the SENSOR OLYMPICS Program and will:

2.5.1.1. Recommend approval or disapproval of policy recommendations.

2.5.1.2. Provide program updates as required.

2.5.1.3. Establish suspenses to complete test development.

2.5.1.4. Establish suspenses to verify competitors' eligibility.

2.5.1.5. Schedule all activities during SENSOR OLYMPICS Awards Week.

2.5.1.6. Coordinate all SENSOR OLYMPICS program activities.

2.5.1.7. Schedule and attend SOC meetings.

2.5.1.8. Dispatch controlled test material via Defense Courier Services, registered, certified, or express mail.

2.5.1.9. Request and review after-action reports and take appropriate action.

2.5.1.10. Determine quota allocations and advise Wing, Centers, Groups.

2.5.1.11. Grade Phase I examinations.

**2.6. SENSOR OLYMPICS Council.** The requirements of the council chairperson (HQ AIA/CCC) or the council president (HQ AIA/DPPR) determine formal meetings for the SOC. Council members:

- 2.6.1. Develop, prepare, and send test materials to HQ AIA/DPPR by the suspense date.
- 2.6.2. Grade Phase II Examinations only in case of a tie for the Bronze, Silver, or Gold medals.
- 2.6.3. Attend the SOC meetings.
- 2.6.4. Assist in SENSOR OLYMPICS Awards Week preparations as requested.
- 2.6.5. Provide policy recommendations to HQ AIA/DPPR.
- 2.6.6. Review critiques for test evaluation and updates.

**2.7. The Commanders at the Wing, Centers, Groups, and Units:**

- 2.7.1. Ensure that the SENSOR OLYMPICS Program receives support and publicity.
- 2.7.2. Select primary and alternate test examiners.
  - 2.7.2.1. Primary and alternate points of contact are only appointed for units with Agency level competitor(s)
- 2.7.3. Select competitors and notify HQ AIA/DPPR by established suspense date.
- 2.7.4. Appropriately recognize wing, centers, groups, and all unit-level competitors.
- 2.7.5. Maintain continuing awareness of all competitors' eligibility status, and immediately notify HQ AIA/DPPR of any changes.
- 2.7.6. Provide the best possible local testing facilities for competitors to use during command testing.
- 2.7.7. Ensure the security and integrity of test materials.
- 2.7.8. Identify the floating-quotas of the Air Force specialty code (AFSC), if used, and notify HQ AIA/DPPR.
- 2.7.9. Provide program improvement recommendations to HQ AIA/DPPR.
- 2.7.10. Wing, Center, and Group Commanders:
  - 2.7.11. Appoint primary and alternate POCs for his or her Wing, Center, and Group.
    - 2.7.11.1. Provide funding for finalist to attend awards week.

**2.8. The POCs:**

- 2.8.1. At the wing, centers, and groups are responsible for administrative oversight of subordinate units.
- 2.8.2. Serve as the focal point for all SENSOR OLYMPICS message traffic to and from HQ AIA.
- 2.8.3. Verify and ensure the accuracy of the test quotas assigned by HQ AIA/DPPR allocation message.
- 2.8.4. Maintain security and integrity of test materials before, during, and after the testing cycle.
- 2.8.5. Schedule and manage wing, center, group, and unit SENSOR OLYMPICS testing.
- 2.8.6. Arrange the facilities and materials required for the testing.
- 2.8.7. Ensure all controlled test materials are destroyed, and all score sheets and critiques are returned to HQ AIA/DPPR immediately following test completion via registered, certified, or express mail.

**3. Eligibility Criterion.** The eligibility criterion for the Agency SENSOR OLYMPICS competition are:

**3.1. AFSCs:**

- 3.1.1. Must have an agency-wide (excluding HQ AIA) assigned strength of at least 75 personnel.
- 3.1.2. Waivers for AFSCs that do not meet the minimum requirement for entry into the program will be considered on a case-by-case basis.
- 3.1.3. As a standing exception, Cryptologic Linguists are tested by AFS (1N3XXX) rather than specific language

### 3.2. The Competitors:

3.2.1. Must not be enrolled on Phase I of the Weight Management Program. (See AFI 40-502.)

3.2.2. May not have an active unfavorable information file.

3.2.3. Must be permanently assigned to an AIA unit (active duty or IMA) or specified AFRES or ANG unit. (applicable AFRES and ANG units include:

**123d Intelligence Squadron:**

123 IS

Little Rock AFB AR

**169th Intelligence Squadron:**

169 IS

Salt Lake City UT

**610th Intelligence Flight:**

610 IF

Offutt AFB NE

**710th Intelligence Flight:**

710 IF

Brooks AFB TX

3.2.4. Must have the grade of airman basic through technical sergeant effective on the date the agency-level test is administered.

3.2.5. Personnel assigned to HQ AIA staff offices are not eligible to compete.

3.2.6. Personnel assigned to the Command Special Recognition Programs Branch staff or involved with test development as a member of the council are not eligible to test for 2 years after leaving the staff or council.

3.2.7. Must be an AIA resource (assigned to 0U/2L PAS code) through the completion of SENSOR OLYMPICS Awards Week.

3.2.8. Must test in their current control AFSC (CAFSC).

3.2.9. Must not be a Gold Medal winner from the previous SENSOR OLYMPICS calendar year.

3.2.10. Must not be a consecutive three-time (bronze and, or silver) medal winner.

### 3.3. The Finalists:

3.3.1. Must meet competitor eligibility requirements (paragraph 3.2.).

3.3.2. Are TDY (or on temporary duty assignment for finalists from San Antonio-area units) to HQ AIA/DPPR during the SENSOR OLYMPICS Awards Week.

3.3.3. If IMAs, AFRES, or ANG personnel attending the SENSOR OLYMPICS Awards Week, coordinate with the Directorate of Reserve Affairs (HQ AIA/RE).

3.3.4. Must participate in all activities of SENSOR OLYMPICS Awards Week.

3.3.5. Comply with and conform to the designated uniform requirements for the SENSOR OLYMPICS Awards Week.

4. **The Competition Quotas.** The competition quotas are calculated as follows:

4.1. Based on flat rate quota allocation ( $1/2/4 + X$  calculation).

4.1.1. Small units (690 IOG and 668 LS) are allocated 1 quota per AFSC.

4.1.2. Intermediate units (544 IG, 497 IG, AFSC, AFIWC, AFTAC, and NAIC) are allocated 2 quotas per AFSC.

4.1.3. Large unit (67 IW) is allocated 4 quotas per AFSC.

4.1.4. Each of the above commanders is allocated at least one floating quota to be applied to any of the eligible AFSCs.

4.1.5. Additionally, commanders may be allocated floating quotas for AFSCs where there are no (0) authorized and, or assigned.

### 5. Program Information:

5.1. **Security and Integrity of Test.** The individual who opens the shipping containers of test materials at the test site must maintain the security and integrity of the test materials. Only unit POCs and, or test monitors may open the inner container.

5.2. **The AIA SENSOR OLYMPICS Test.** The test is in two phases:

5.2.1. Phase I. AFSC/AFS Technical Knowledge Test is Phase I. The test includes 100 multiple-choice questions with a 1-hour 45-minute time limit.

5.2.2. Phase II. The Finalist Examination is Phase II. It is administered only in the case of a tie for the Bronze, Silver, or Gold medals, and has 10 specific questions regarding their AFSC. The examination requires short, written responses. The time limit is 15 minutes.

5.3. **The Competition.** Competitors are scored and placed:

5.3.1. In two phases which include:

5.3.1.1. Phase I--Technical Knowledge Test (100 percent).

5.3.1.2. Phase II--Finalist Examination (10 points). Only in the case of a tie for the Bronze, Silver, or Gold medals.

5.3.2. The top three scores, in each AFSC/AFS, are identified as the finalists.

5.4. **Honor Roll.** The top 10 percent of competitors in an AFSC/AFS are eligible for the SENSOR OLYMPICS Honor Roll; finalists (Gold, Silver, and Bronze medal winners) are not included on the Honor Roll. Honor Roll recipients will receive an AIA Form 66, Honor Roll Certificate.

5.5. **Nonfinalists.** If a competitor no longer meets the finalist eligibility criterion (paragraph 3.3) after completing Phase I testing, the competitor is placed among non-finalists according to Phase I test results.

6. **Prescribing Form.** AIA Form 66, **Honor Roll Certificate.**

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